ELIGIBILITY AND INFORMATION
REGARDING
APPLIED PRACTICE EXPERIENCE

Student Eligibility for Participation

1. MPH students usually complete an Applied Practice Experience during the last semester of study; however, may vary based on concentration and/or dual degree status. Approval is required by advisor and the Applied Practice Experience coordinator. To request approval, students should fill out a Request for Applied Practice Experience form.

2. Must have earned an overall grade point average of 3.0 or higher.

Timeline of Student responsibilities Initiating Actions to be taken by student

Fall 1

1. Attend the Applied Practice Experience Information session led by the Applied Practice Experience coordinator. If unable to attend, request materials/content that was missed.

Fall 2, or no later than one semester prior to desired placement

1. Attend the Applied Practice Experience Group Planning session led by the Applied Practice Experience coordinator. If unable to attend, request materials/content that was missed.


3. Complete and submit to Applied Practice Experience Coordinator and Academic Advisor:
   a) Student Request for Applied Practice Experience form (PH-11)
   b) An up-to-date resume (see Recommended Resume Format, PH-10)

4. If needed, schedule an individual conference with Applied Practice Experience Coordinator (VPH students meet with advisor)

5. After approval if given, student will initiate contacted with potential field site to describe interests, attach resume, and request an interview to discuss.

Constraints

1. A student must not initiate contact with potential field organizations (particularly in the Knoxville area) without express permission of the Applied Practice Experience Coordinator (or faculty advisor for VPH students).
2. If Applied Practice Experience is desired out of state or an affiliation agreement is required, additional time for negotiation will be necessary.

3. Students with a Graduate Assistanceship (GA) must review the requirements of the GA position and discuss with their supervisor to determine whether Applied Practice Experience should be completed during spring or summer.

MPH Faculty

PH-09
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