Timeline for MPH Applied Practice Experience (APEx)

First-Year Planning and Preparation

**Start of Fall Semester**
- Attend the 1st-year APEx orientation in September
- Review the APEx guidelines and webpage

**Middle of Fall Semester**
- Consider what electives and experiences (e.g., volunteering, research) may help prepare you for a successful APEx.
- Discuss potential opportunities with your faculty advisor

**Start of Spring Semester**
- Complete the APEx assessment and interest (A&I) form

**Middle of Spring Semester**
- Meet with your faculty advisor and/or the APEx coordinator to review your A&I form, class schedule, and confirm when you plan to complete your APEx
- Begin researching potential field sites

**End of Spring Semester and Summer**
- Reach out to potential field sites and ask questions about the types of opportunities that exist to narrow down options

Second-Year Planning and Preparation

**August and September**
- Attend the 2nd-year APEx orientation
- Update your resume and LinkedIn
- Complete the Student Request for APEx form

**September and October**
- Contact potential field site(s) and/or submit internship application
- Interview with potential field site, if required

**November**
- Register for PUBH 587
- Send preceptor the preceptor form and confirm placement
- Attend APEx planning session

**December**
- Follow-up on any previous steps not yet completed
- Continue to have conversations with preceptor about projects and start/end date of internship as needed

**January**
- Confirm start date and weekly hours with APEx coordinator
- Meet with preceptor to discuss specific products and objectives to be achieved during the APEx

Questions? Contact Peyton Prothero at pprother@utk.edu

APEx Website - https://publichealth.utk.edu/current-students/ape/